

## Job Description: Manager, Absolute Return Strategies

<b>Title:</b>	<b>Senior Analyst, Public Markets, Absolute Return Strategies</b>
<b>Reports to:</b>	Managing Director, Public Markets
<b>Company:</b>	University Pension Plan of Ontario ('UPP' or the 'Plan')
<b>Location:</b>	Toronto, Ontario, Canada
<b>Website:</b>	<a href="http://www.universitypensionplan.ca">www.universitypensionplan.ca</a>

### OUR COMPANY BACKGROUND & CULTURE

UPP is the first pension plan of its kind in Ontario's university sector, proudly serving over 40,000 members across four universities and fourteen sector organizations. Our purpose is to bring greater retirement peace of mind to the university sector by investing with integrity and serving members with care. As a sector-wide plan designed for growth, our doors are open to all Ontario universities.

Together, we're a team of progressive thinkers and agile doers operating within a fast-paced culture of collaboration and respect. We believe in bringing smart and capable people together to create, solve and grow with a clear shared vision and values of integrity, inclusivity, ingenuity, and impact.

Our culture is intentionally welcoming and purposefully rooted in equity, diversity, inclusion, and reconciliation (EDIR). We believe diverse teams, perspectives, and lived experiences contribute to better decisions and a better workplace.

As a long-term investor, we recognize that environmental, social and governance ("ESG") factors support risk management and value creation. As stated in our Responsible Investing Policy, we are committed to incorporating ESG considerations into our investment management activities and we collaborate with other industry participants in the promotion of a sustainable economy and society.

Join us in building a bright future for our members, our organization, and each other.

### THE ROLE

This is an exciting opportunity for an exceptional individual to join a team of high performing professionals and make a significant impact.

Reporting to the Managing Director, Public Markets, the Senior Analyst, Absolute Return Strategies, will build strong trusted relationships and communicate effectively with internal and external stakeholders in support and development of UPP's Absolute Return Strategy portfolio and strategy. An inclusive 'one fund' mindset will unite the investment team in a shared mission to meet the pension promise, deliver on UPP's expectations as a responsible investor, and position our investment platform as a key competitive differentiator.

This is an exciting opportunity for a driven, senior analyst with a keen eye for detail to join a team of high performing professionals and make a significant impact.

UPP is based in Toronto's financial district and has a hybrid work model (2 days / week in office).

### SPECIFIC ACCOUNTABILITIES

- Collaborate on the development and monitoring of UPP's Absolute Return Strategy investment strategy on an on-going basis, with a particular focus on hedge fund equity and managed futures strategies
- Take an active part in manager review and due diligence meetings
- Contribute to the origination of managers in the universe of strategies listed above

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- Perform quantitative analysis on managers to inform manager evaluation and portfolio construction
- Make suggestions and improve the portfolio management of the ARS program
- Support broader Public Markets team across an array of investment strategies (public equity, credit, etc.) on ad hoc basis
- Participate in the branding of UPP by nurturing relationships with external managers and providers (portfolio management analytical, CRM and document repository platforms, managed account platform provider, etc.)
- Contribute to the building of the infrastructure and tools necessary for external manager analysis and monitoring, and portfolio management
- Collaborate with the Responsible Investment group and other industry participants to integrate and implement UPP's Responsible investment strategy with external managers
- Contribute to UPP's reputation as a respectful employer, partner, and fiduciary
- Play a mentorship role with Public Markets interns, when applicable
- Other duties as required

### QUALIFICATIONS & EXPERIENCE

- Undergraduate or graduate degree in Mathematics, Finance, Economics, Business, or other related quantitative discipline
- 3+ years of relevant experience at an investment bank, asset manager, hedge fund, pension plans, or fund-of-funds
- Excellent written and oral communication skills and a keen ability to convey technical information visually
- CFA, CAIA or any other relevant professional designation would be an asset

### ATTRIBUTES

- A passion for markets and in particular hedge fund strategies
- Inquisitive, critical thinker and fast learner
- Detail-oriented with strong analytical and problem-solving skills
- Excellent written and oral communication skills and a keen ability to convey technical information clearly and concisely
- A nimble, proactive team player who thrives in a start-up environment
- Excellent interpersonal skills and a positive attitude; able to build positive relationships with UPP and external stakeholders
- Demonstrated ability to meet high performance standards and maintain a calm, pleasant demeanor in a fast-paced, deadline-driven environment
- Alignment with UPP's desire to be a leader in Responsible Investing, ESG, and climate change

### PERSONALITY TRAITS

- Self-driven
- Humility
- Strong work ethic
- Passionate about sustainability
- Empathetic
- Collaborative
- Authentic
- Personable
- Confident

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*UPP is pleased to offer accommodations for applicants with disabilities. If you are interested in applying for a job opportunity, or are contacted by UPP regarding a job opportunity, please advise of any accommodations you may require.*